**VEGETATION MANAGEMENT TASK FORCE**

**LANE COUNTY PUBLIC WORKS**

**October 20th, 2015 Minutes**

Members: Lisa Arkin, George Grier, Jim Lakehomer, William Lackey, Glenn Miller, Joel Miller, Ellen Mooney, James Mough, Bitty Roy

Absent: James Mough

Guest: None

Staff: Orin Schumacher

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6:05 p.m. – Chairperson Mooney called the meeting to order

1. **OPENING REMARKS**

George Grier inquired as to the time frame for the Vegetation Management Task Force to complete duties. Task Force functions to be completed by December. Review of annual reporting, posting and outreach of herbicide applications of policy remains. The consensus of the committee is to submit new policy to County Administrators for review in December 2015.

1. **PUBLIC COMMENT**

No members of the public were in attendance.

1. **APPROVAL OF MINUTES**

Motion: Move to approve the September minutes with a single correction on Page 3, Item 21 to edit the word reaming to remain. Lisa Arkin made the motion to approve; Jim Lakehomer seconded the motion, Bitty Roy Abstained, all others in favor.

1. **ADJUSTMENTS TO THE AGENDA**

No adjustments made to the agenda.

1. **DISCUSSION ITEMS / PRESENTATIONS**
	1. Schumacher encourages request for additional funding required of 0.5 FTE to obtain data to drive maintenance decisions.
	2. Thanks to George for his contribution to the Matrix provided. Will Lackey to discuss ODOT processes for selection, criteria used for Permitted Herbicide list. Goal of target vegetation, site location limitations, product labels identifying caution, warning or danger items in MSDS.

* 1. Two tier matrix tool; maintenance selection, and treatment selection matrix was discussed, as two different methods exist in the Management Prescription Plan and the newly presented Matrix.
	2. Define a permitted products list for baseline issues. Possible annual review of new products to be used or changes to existing products by the Public Health Advisory Committee and findings reported to the Board of Health of Lane County.
	3. Training, Education and Implementation was discussed. Staff is currently licensed and receives CEU training. Schumacher saw no issue with this in the policy as a requirement
	4. Signage at treatment location discussed during Herbicide application. The new language was reviewed as consensus approved.
	5. Public notification was discussed. The committee agreed information will be shared with the public electronically via the County Website.
	6. Consistency and frequency in Record Keeping aspects discussed.
	7. Unfinished items of business for the Committee to make recommendations on:
		+ 1. Moratorium issue.
			2. Assigning responsibilities and tasks to a subsequent committee.
			3. Recommendations of the Task Force were discussed to maintain transparency and public involvement.
			4. Matrix selections and approval
1. Task Force Committee goal for November meeting: be prepared to fine tune the draft copy to final proposal to present to the County Administrator in December 2015.
2. Bitty Roy left approximately 7:30 PM due to a prior engagement
3. **NEXT MEETING AGENDA**
	1. Continue review and update to the “Roadside Vegetation Management and Last Resort Herbicide Use Policy (Lane Code 15.500 – 15.530)”
	2. Recommendations of the Task Force
	3. Final edit of document for presentation to the County Administrators
	4. Future of Matrix as incorporated into the Management Prescription Plan
	5. Potential policy name “Integrated Roadside Vegetation Management Plan”
4. **ADJOURNMENT**

Chair Mooney adjourned the meeting at 7:37 PM

Orin Schumacher, Minutes Recorder